

SPRING 2009 REGISTRATION

NAME _____ SOCIAL SECURITY# _____

PRINT YOUR NAME _____

LIST THE SPRING 2009 COURSES FOR WHICH YOU ARE SEEKING BENEFITS.
YOU MUST BE REGISTERED FOR COURSES BEFORE COMPLETING THIS FORM. INFORMATION NOT PROVIDED MAY DELAY YOUR BENEFITS

Subject	Course Code	Course Title	Semester Hrs.
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

YOU ARE RESPONSIBLE FOR KNOWING AND UNDERSTANDING THE FOLLOWING INFORMATION. IF YOU HAVE QUESTIONS REGARDING THIS INFORMATION, PLEASE CONTACT THE FINANCIAL AID OFFICE.

- 1. You must pursue the coursework in your chosen curriculum/major as outlined in the College catalog. You will not be certified for any courses that are not in your curriculum/major. If you have graduated from your first-degree program and have been accepted into a second-degree program, the official acceptance letter into the second-degree program must be included in your academic file before your enrollment certification is transmitted to the VA Affairs Office (Buffalo, NY).**
- 2. It is your responsibility to immediately notify the Capitol College Financial Aid Office of changes in enrollment including Drops, Adds, Withdrawals; changes in program or degree (i.e., from undergraduate degree to graduate degree or from one major course of study to another course of study); and changes from a letter grade to an audit. You will not be paid for “W”, “I”, “NG” or audit grades. You are responsible for any overpayment resulting from a change to a lower enrollment status.**
- 3. You will not be certified for repeating a course with a passing grade.**
- 4. You must maintain satisfactory academic progress according to the policy listed in the College Catalog.**