

**CAPITOL COLLEGE
ALUMNI ADVISORY BOARD**

AGENDA

February 3, 2003

Dinner will be served at 5:30 p.m. and the meeting will begin promptly at 6:00 p.m.

1. PRE-MEETING BRIEFING:

Ken Dolan, the director of the Space Operations Institute, will present a brief description of his goals and objectives at Capitol College.

2. OLD BUSINESS

- a) WELCOME AND APPROVAL OF MINUTES AND AGENDA
- b) ORGANIZATION OF THE ALUMNI ADVISORY BOARD
 - 1) Status of Board Members (Gibbon)
 - 2) Appointment of new members to committees
- c) PLANNING ACTIVITIES FOR THE YEAR
 - 1) Phonathon (Joy)
 - 2) Information Technology (IT) Chapter of the IEEE (Strutt)
 - 3) Student Outreach (Hansen)
 - 4) Retiree Outreach (Dunlavey)
 - 5) Alumni Outreach (Hearn)
 - 6) NASA Seminars (Bagg)
 - 7) AAB Section of College Web Page
- d) INSTITUTIONAL REPORTS
 - 1) Fundraising Drive (Richard)
 - 2) Alumni Survey (Richard)
 - 3) Stamats Study, update (Troxler)
 - 4) McGowan Academic Center, update (Troxler)
 - 5) Refocus of Accreditation Attention on Outcomes Assessment, ABET (Troxler)
 - 6) Enrollment Report, MBA update (Troxler)

3. NEW BUSINESS

SCHEDULE OF UPCOMING MEETINGS

- | | |
|----------------------|------------------------------------|
| 1) February 23, 2003 | Phonathon |
| 2) April 7, 2003 | AAB Meeting |
| 3) April 16, 2003 | Scholarship Appreciation Breakfast |
| 4) May 17, 2003 | Commencement |

4. ADJOURN