

CAPITOL COLLEGE  
ALUMNI ADVISORY BOARD

Agenda  
April 11, 2005

Pre-Meeting Briefing: (6:30 pm)

Review of latest changes to the College Campus by Richard Beall.

1. WELCOME (6:30 pm)

- Sign-in sheet circulated.
- Chairman's welcome members and introduction of Officers.
- Accept agenda and minutes of last meeting February 2005.

2. CURRENT BUSINESS

A. Committee Reports

1. Student Survival Kits (Joy Johnson)
2. Information Technology Chapter of IEEE (Greg Strutt)
3. Student Government (Student representatives)
4. Lecture Series (Tom Bagg)
5. Web Page Design (Joy Johnson)
6. NASA Report, Space Operations Institute (Richard Beall)
7. Senior Report (Jack Dunlavey)
8. Member Status (Jerry Gibbon and Richard Beall)

B. Action Items (carryovers)

1. Review Virtual Community package (Blackboard) with Joy Johnson. Jim Amerault, Jerry Gibbon and, Rick Hansen
2. Student Outreach, such as a tour. Air and Space Museum (Dulles); Cryptology Museum (NSA); Garber Museum in Suitland
3. National Engineers Week program February 20-26.
4. Celebrating AAB 25<sup>th</sup> Anniversary 2005: Celebration in May 2005 with an open house; Mentioning anniversary at graduation; Update on the alumni database; A banner design for graduation; Information on web.

3. ADMINISTRATIVE REPORTS

- A. President, Dr. Michael T. Wood
- B. Institutional Relations: VP Richard Beall

4. NEW BUSINESS

Schedule of upcoming meetings and events

5. ADJOURNMENT

8:30 PM.