

**CAPITOL COLLEGE  
ALUMNI ADVISORY BOARD AGENDA  
102nd MEETING**

February 20<sup>th</sup>, 2006

MEMBERS PRESENT.

NEW MEMBER:

MEMBERS ABSENT:

GUESTS:

1. WELCOME

1. Sign-in Sheet – Members
2. Meeting Agenda – Approval
3. Introduction of new student member and Dr. Dave Odette, VP of Academic Affairs
4. Meeting Minutes November 15, 2005 - Approval
5. Guest Speaker Dean of Student Life and Retention Melinda Bunnell-Rhyne – Invited speaker for Student Retention and Mentoring
6. Introduction for Kevin Wilson, potential new AAB Member (Thank you Joy!)

2. ADMINISTRATIVE REPORTS

1. President, Dr. Michael T. Wood
2. Vice President Institutional Relations, Richard Beall, to include NSA Scholarship Update, brand roll outdate, scholarship appreciation breakfast, career fair

3. CURRENT BUSINESS

- 3A. Committee updates: 5 minutes each
1. Student Government Mr. Ade Sanusi.
  2. Student Survival Kits
  3. Information Technology (IT) Chapter of the IEEE (Greg Strutt, Jerry Gibbon)
  4. Lecture series (Tom Bagg) and Tours (John Ryan)
  5. Web page – On February 23<sup>rd</sup>, new brand roll out. AAB members encouraged to attend
  6. NASA Report, Space Operations Institute (Richard Beall and Carolyn Dent)
  7. Senior Alumni Report (Jerry Gibbon)
  8. New working groups – to be discussed with items under New Business
- 3B. Action Items: 5 minutes each
1. Student Outreach and Tours - New tours
  2. National Engineers Week – follow up - (February 2006)
  3. Celebrating the AAB's 25th anniversary – follow up – working group members, have it at commencement?
  4. Scholarship, working with Prof. Vergers and Prof. Ho – follow up
  5. Attracting new members to the AAB

4. NEW BUSINESS – 20 minutes

1. Retention – A great number of students are leaving early in the curriculum. This issue is seen in other institutions as well. What approaches could be used? Who can work with Melinda on a continuing basis, with status updates to the AAB as needed via e-mail.
2. Lillie Lou Rietzke – “Get well” letter, and invitation to host more information about the College’s founder on the AAB portion of the website.
3. New logo rollout this week – Feb 23<sup>rd</sup> - Rick Hansen will be out of town. Are any AAB members available for this function?
4. New schedule of upcoming meetings and events:  
AAB Meetings Schedule, Special Events, Graduation, Open House, Career Day, etc.
5. Baltimore College Town Network <http://www.colltown.org/> - Bus service for students

5. ADJOURMENT  
NLT 8:15 P.M.